

Las Lomitas Elementary School District
ADMINISTRATION OF MEDICATION TO A STUDENT

PARENT and PHYSICIAN REQUEST FOR ADMINISTRATION OF PRESCRIBED MEDICATION AND OVER THE COUNTER MEDICATION DURING SCHOOL HOURS

Education code 49423: Notwithstanding the provisions of Section 49422, any pupil who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school district receives (1) a written statement from such physician detailing the method, amount, and time schedules by which such medication is to be taken and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physicians statement. **This form is to be completed and signed by a licensed physician. The form should then be signed by the parent or guardian and returned to the school for inclusion in the student's health record.**

School: Las Lomitas La Entrada

Student (Last, First) _____ DOB _____

Teacher _____ Grade _____

Check Yes or No for EACH statement; date, sign, print name & phone number

Yes No *My child may receive assistance taking medication by designated school personnel*

For La Entrada students only:

Yes No *My child may carry emergency medications (epinephrine, inhalers etc.)*

Yes No *My child may self administer emergency medications (if child refuses or is unable to self administer designated school personnel must help)*

Parent/Guardian Signature _____ Date _____

Name (printed) _____ Phone _____

TO BE COMPLETED BY PHYSICIAN/AUTHORIZED HEALTHCARE PROVIDER:

	Medication 1	Medication 2
Medication name		
Reason for taking medication		
Dosage/time/instructions		
Form: tablet, liquid, inhaler, injection, other		
Possible reactions		
Discontinue date		

Provider's Signature _____ Date _____

Provider's Name (printed) _____ Phone _____

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INFORMATION AND INSTRUCTIONS REGARDING
ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

1. An “authorized health care provider” means an individual who is licensed by the State of California to prescribe medication.
 2. A Medication Authorization Form must be completed by the student’s parent/guardian and provider for students who require medication (prescribed or over-the-counter) during the school day. Medication(s) may only be accepted with completed medication authorization and supplied in an original container.
 3. Medications are to be supplied by the parent/guardian in an original container (pharmacy bottle or over-the counter) labeled with the student’s name, name of medication, correct dosage, and date.
 4. Students receiving medication at school may be assisted by designated school personnel.
 5. Make note of the medication expiration date(s). It is the responsibility of the parent/guardian to replace any expired medication(s) during the school year. Expired medication(s) will be disposed of no earlier than 30 days after expiration date.
 6. Medication is properly stored in the school office. Exceptions are those situations in which a student requires medication on his/her person for the treatment of emergency or unusual medical cases. Written authorization is required by the parent/guardian and the provider in these cases and indicates the student has been educated and is capable of carrying and self-administering. A set of medications is also required for the office and additional sets may be requested by school staff.
- Please note Las Lomas School District will only consider allowing self-carry/administer for students in grade 4 or above with exceptions made on a case-by-case basis by the school nurse."
7. At the end of the prescribed time period, the parent/guardian is notified to reclaim unused medication.
 8. A new Medication Authorization Form is required every school year, or if there is a change in the student’s medication, health status, or authorized health care provider.
 9. Non-prescription (i.e. over-the-counter) medication cannot be given at school unless the above procedures are followed (California Education Code 49423)