

**District English Language Advisory Committee (DELAC)/  
English Learner Parent Advisory Committee (ELPAC)  
to the Local Control Accountability Plan (LCAP)**

Agenda

October 8, 2019  
8:15 am – 9:00am  
La Entrada MUR

Present:   \_\_\_ Mark Jones                           \_\_\_ Eleanor Stuart                   \_\_\_  
          \_\_\_ ~~Hanna Maula~~                   \_\_\_ ~~Jennifer Montalvo~~           \_\_\_  
          \_\_\_ Daniella Lefer                   \_\_\_ Leah Wachtel                   \_\_\_ ~~Nikki Montre~~  
          \_\_\_ ~~Sonya Dineen~~                   \_\_\_ Alain Camou                   \_\_\_ Shannon Potts

**Welcome Coffee and Breakfast Treats**

I    Introductions .....Shannon

- Shannon - Assistant Sup. - will talk about parent roles - empathetic with EL students
- Alain Camou - Principal LL - empathetic with EL students
- Daniella Lefer - 4-5 ELD teacher
- Leah Wachtel - ELD teacher at LL
- Eleanor Stuart - 6-8 EL teacher
- Mark Jones - Principal LE
- Yuka and Taka Hoda - 2 sons at LL and LE - Yuka is teaching at Stanford
- Eran Kolter - post doc @ Stanford 4-5 years - daughter at LL - tough adjustment for her
- Holden - daughter @ LL - from China - not much English spoken at home
- Aresa Mitaki - husband @ Stanford -
- Tamoko Nishio - Japan - daughter at LE -
- Makiko Nakomoto - son @ LE - difficulty with English currently - 2 years

II   DELAC Responsibilities- let's review roles and responsibilities.

One parent must be our elected DELAC Chair .....

Mark/Sonya/Alain

- Goal - learn as much English as possible - length of time of stay in US is important
- Working toward getting what the kids need
- Language learning is a LONG process - Listening is OK - don't expect producing of language in early stages Language acquisition takes time
- Friday 10/11 - EL design strategies committee - work toward personalization of the ELD program for EL students

**What is the DELAC?**

The committee is comprised of school staff, parents of English learner students, other parents and community members who are interested in English learner programs. At least 51 percent of the committee must be made up of parents of English learner students who are not employed by the district.

Reclassification process - looking for programs to best suit student learning and growth

Next meeting in January - 1/15/20

Last year - looked at new curriculum - main focus

Looked at the new assessment - the ELPAC - practice tests are available online

Students and parents can look at what the student will be expected to do on the ELPAC and to prepare for the taking of the ELPAC

Outline plan for language learning programs - interview process - how did that go?

Parent thoughts? Concerns about social-emotional support for the students - helpful to understand what the expectations are of their child's time here

Behavior, academic, friends - design process for that

What do we offer for our EL families? - Buddy families

### **Advisory Duties**

The purpose of the DELAC is to advise, not govern, English learner services and programs offered by the district. As an advisory group, DELAC member duties include:

- Advise on the EL Master Plan for educational programs and services to English Learners.
- Advise and review a district-wide needs assessment on a school-by-school basis.
- Review and support district program goals and objectives for English Learner Services.
- Review annual language census.
- Review and comment on the district's reclassification procedures for English Learners.
- Review and comment on the written notifications to be sent to parents and guardians.
- Performing self-evaluation to determine if the DELAC is meeting its goals and appropriately representing the district's English Learners.

**The overall goal of the DELAC is to improve our English learners' acquisition of fluency in English and to help our students achieve academic success.**

### **DELAC Meetings**

All DELAC meetings, including subcommittees, are required by law to be open to the public. Meeting agendas must be posted in a public place a minimum of 72 hours in advance.

An ideal DELAC meeting agenda should include student achievement data, reclassification data, and discussion aimed to increase parental involvement. Items not listed on the agenda cannot be voted upon.

III Review of our 18-19 work..... Shannon/DELAC Chair

IV Bilingual Family Buddies Update - Launch, How did it go?

V General Topics of interest for DELAC

### **PTA - Parent Teacher Association**

Mark talked about the Winter Service Project at LE - put together meals - Parent volunteers for such events

LLL - sports, activities, chess, photography, art, cooking, skateboarding - GREAT way to meet different students

Call for parent volunteers for "lunch server" volunteers - great way to see kids and meet other parents - at both school sites - MUST have TB clearance

Check PTA website for other volunteer opportunities

LLEF - the foundation - provides funding for extra activities such as field trips, assemblies, etc.

1.6 - 1.8 Million dollars a year - \$ raised for the district - New Kinder parent meeting/social event on 10/10 6-8 Ladera swim club

Imagine Learning - great tool for help ELs getting more comfortable in English - can be individualized to help English growth - 20 minutes a day - Friendly competition in 6-8 ELD

4-8 functions as a good “brain break” for students

ELPAC questions - What does it test? Listening, reading comprehension, speaking and writing  
Guides English language classification - monitors acquisition of English

Links for practicing the ELPAC skills

Taken once a year - in February - unless a brand newcomer - then taken twice - once within 30 days of arrival and then in spring

Parent questions and concerns:

Continue home language AT home or English AT home?

Good to keep home language going - maybe checking in in English as well

Culture concerns - are they addressing American cultural differences in the classroom?

Book purchases? - Totally optional

Correct incorrect language use? - positive feedback - don't discourage

Halloween - American holiday - make sure it's on the radar

Halloween Parade at both LL and LE - outdoors if weather permits

Dress up in costumes - parents are invited to watch parades

Trick-or-Treating

Parent/Teacher conferences - coming up in November - opportunities to meet with teachers and talk about their child and their progress

Holiday Fair @ LL - opportunities for volunteering

Spirit Dress-Up days - themed for dressing up at school - spirit points - grade level competition - prize for highest amount of school spirit points

Reiteration of language learning is a PROCESS - Language learning takes time - if they are listening, they are learning - producing will come eventually

- School volunteer opportunities
  - Parent Teacher Association
    - Las Lomitas: <https://laslomaspta.com/>
    - La Entrada: <http://www.laentradapt.org/>
  - Las Lomitas Education Foundation: <https://www.llef.org/>
  - Las Lomitas League: <http://laslomasleague.com/>
  
- Assessment - ELPAC
  - Video Introduction:
  - What is the assessment? English Assessment
  - When is it given? September and March
  - What does it assess? Listening, Speaking, Reading, Writing
  - Resources
  
- Reclassification Criteria
  - Assessment of English language proficiency (ELPAC), and
  - Teacher evaluation, including, but not limited to, a review of the student's curriculum mastery; and
  - Parent opinion and consultation; and
  - Comparison of student performance in basic skills to the performance of English proficient students of the same age (CAASPP. Reading Assessment)
  
- LCAP updates
  - California Dashboard
    - Update in January when the results are in

- Goal 1 relates to English Learners. Activities include
  - Reviewing New Instructional Materials
  - Finalizing the District ELD Master Plan,
  - Adopting ELA/ELD Materials for English Learners
  - Piloting a new schedule at Las Lomitas means that the LL ELD program will need to be reviewed. A Parent survey will given out in the fall

- Instructional Materials:

- Imagine Language and Literacy: <https://app.imaginelearning.com>

VI Events on Campus.....Daniella, Eleanor, Leah

ELPAC Resources: <https://www.cde.ca.gov/ta/tg/ep/elpacparentresource.asp>

ELD Frameworks: <http://www.cde.ca.gov/ci/rl/cf/>

Summary: [http://www.scoe.net/castandards/Documents/summary\\_ela-eld\\_framework.pdf](http://www.scoe.net/castandards/Documents/summary_ela-eld_framework.pdf)

Parent Brochures: [http://www.scoe.net/castandards/Documents/summary\\_ela-eld\\_framework.pdf](http://www.scoe.net/castandards/Documents/summary_ela-eld_framework.pdf)

**Items for future agendas:** Mater Plan Review, Attendance, School Plans, Annual Report, LCFF Plan Review

**Next Meetings:**

January 15, 2020	8:15 - 9:00 am
March 25, 2020	8:15 - 9:00 am
April 29, 2020	8:15 - 9:00 am

First Wednesday of October ALL data has to be in  
 Divide check off list - for smoother process  
 Students must be tested within 30 calendar days  
 Look at cum files with secretaries - check info